

NORTH BERWYN PARK DISTRICT  
BOARD OF COMMISSIONERS  
MEETING MINUTES

April 13, 2023

6:00pm

**1. Call to Order: 6:01pm**

a. Pledge of Allegiance

b. Roll Call: Commissioners Janet Mackin, Jim Kearns, John Kearns

JeanMarie Hajer-O'Connor, Mark Sladek

Joe Vallez also in attendance

c. Corrections/Additions/Approval of the Agenda:

BOARD ACTION: Approved. Motion John Kearns,

2nd by Hajer-O'Connor. Motion passed 5/0

**2. Approval of Minutes:**

a. Meeting: March 8, 2023

BOARD ACTION: Motion by John Kearns; 2<sup>nd</sup> Hajer-O'Connor

Motion Passed 5/0

b. Meeting: March 9, 2023

BOARD ACTION: Motion by Sladek; 2<sup>nd</sup> Hajer-O'Connor

Motion Passed 5/0

c. Meeting: March 21, 2023

BOARD ACTION: Motion by Jim Kearns; 2<sup>nd</sup> John Kearns

Motion Passed 5/0

d. Executive Session: March 8, 2023

BOARD ACTION: Motion by John Kearns; 2<sup>nd</sup> Sladek

Motion Passed 5/0

3. **Correspondence:** None

4. **Public Comment:** None

5. **Treasurer Report:**

a. Cash Disbursements: April 13, 2023 – Approval needed

BOARD ACTION: Motion by John Kearns; 2nd by Hajer-O'Connor

Motion Passed 5/0

b. Finance Report: April 13, 2023 – Approval needed

BOARD ACTION: Motion by Hajer-O'Connor; 2<sup>nd</sup> John Kearns

Motion Passed 5/0

6. **Staff Reports:**

a. Executive Director's Report

b. WSSRA: Janet did not attend March meeting

7. **Old Business:**

a. Mackin Pool: Update> Underground pipe leaking

b. District 98: Plumbing Building ( move to Executive Session )

c. Maintenance Building: Update

d. Sick Policy: Approval needed

BOARD ACTION: Motion by Jim Kearns; 2<sup>nd</sup> John Kearns

Motion Passed 5/0

e. Whistleblower Policy: Approval needed

BOARD ACTION: Motion by Jim Kearns; 2<sup>nd</sup> Hajer-O'Connor

Motion Passed 5/0

f. Grievance Policy: Approval needed

BOARD ACTION: Motion Jim Kearns; 2<sup>nd</sup> Hajer-O'Connor

Motion Passed 5/0

**8. New Business:**

- a. Bus Quote: Vallez reported cost \$114,994.00
- b. Bond Payment Schedule: Vallez met with Bond Rep
- c. Reschedule May Board meeting to May 18; needs approval

BOARD ACTION: Motion Jim Kearns; 2<sup>nd</sup> John Kearns

Motion Passed 5/0

- d. New Commissioners: Swearing in to be May 18th

**9. Executive Session:**

BOARD ACTION: Motion to enter into Executive Session @ 6:36pm

Motion by Jim Kearns, 2nd by John Kearns. PASSED 5/0

BOARD ACTION: Motion to return to Regular Meeting @ 7:11pm

Motion by John Kearns, 2nd by Hajer-O'Connor. PASSED 5/0

**10. New Business: ( continued)**

BOARD ACTION to approve Joe Vallez' new contract:

Motion by Jim Kearns; 2<sup>nd</sup> Hajer-O'Connor. Motion Passed 5/0

**11. Adjournment:**

Motion by Mackin; 2<sup>nd</sup> Hajer-O'Connor @ 7:26pm

PASSED 5/0