

NORTH BERWYN PARK DISTRICT

**BOARD OF COMMISSIONERS  
BOARD MEETING MINUTES  
Thursday, January 8<sup>th</sup>, 2009**

- 1. Call To Order**
- A. Pledge of Allegiance**
- B. Roll Call** – President Mackin called the meeting to order at 7:00 pm. Upon the roll call commissioners Mackin, Hajer, Avila, and Sladek are present, commissioner Phelan called and is unable to attend the meeting; also in attendance were Director Vallez and Treasurer Sebesta.
- C. Corrections/Additions/Approval of Agenda:** Motion made by Commissioner Sladek seconded by Commissioner Avila to approve agenda. All in favor, motion passed.4/0.
- 2. Approval of Minutes**
- A. REGULAR MEETING** – January 8<sup>th</sup>, 2009 – Motion by Commissioner Avila seconded by Commissioner Hajer to approve, motion passed 4/0.
- 3. Correspondence – Attached**
- 4. Public Comment – None**
- 5. Treasurers Report –**
- A. Cash Disbursements** – Commissioner Hajer motioned and seconded by Commissioner Sladek to approve the cash disbursements for \$38,754.90, motion passed4/0.
- B. Financial Report** – Commissioner Avila motioned, seconded by Commissioner Sladek, to approve the financial report, motion passed, 4/0.
- C. Financial Resolution:** Commissioner Hajer motioned, seconded by Commissioner Avila, to approve the attached resolution at the request of Treasurer Sebesta, motioned passed, 4/0.
- 6. Staff Reports**
- A. Executive Directors Report:** Director Vallez reported on the following:
  - a. Berwyn Pool Agreement: The agreement is moving forward, I will update the board after my meeting the park district attorney.
  - b. 16<sup>th</sup> Street Theater/Season Two: The season will be closely monitored with respects to finances; I will update the board after each show.
  - c. Staff reductions: the maintenance staff has been reduced due to the need to decrease our payroll and because of the season.
  - d. Leslie: will be going on maternity leave around the third week of Feb.
  - e. Springfield: I will be going to Springfield to engage in some meeting regarding potential grants.
  - f. BDC Board of Directors: I will be running for a position on the Berwyn Development Corporation.
  - g. Teatro Luna: I have been accepted as a new board member on the Teatro Luna board of director's.

- h. Staff Planning Meetings: the staff will be engaging in a series of planning meetings for the purpose of reviewing our upcoming events for the 2009 year.
- i. 16<sup>th</sup> Street theater Top 5 Lists: The 16<sup>th</sup> street Theater was recently recognized for having one of top 5 shows and director's in 2008, Kita y Fernanda and Ann Filmer, respectively.
- j. 16<sup>th</sup> Street Theater Board of Directors: The newly formed 16<sup>th</sup> street theater board of directors will be meeting at 6:00 p.m. on Feb. 12<sup>th</sup> before our board meeting. The directors are Ralph Avila, Ann Mackin, and Jean Marie Hajer.

B. WSSRA Report: None

**7. Unfinished Business:**

- A. Implementation Report – Ongoing.
- B. Alarm System – The district will move forward on the alarm proposal.
- C. Berwyn Pools: See Executive Director Report.
- D. E:Civis Grant: The district is waiting for cost breakout, I will update.
- E. Levy Ordinance: Passed and Filed
- F. Wellness Program: The district will be participating in a PDRMA sponsored wellness program.

**8. New Business:**

- A. Business Meeting/IAPD Conference: motion by commissioner hajer, seconded by commissioner Avila, to designate J. Vallez as the representative from NBPD with Mark Sladek as the alternate, all in favor, motion passed, 4/0.
- B. Budget/Appropriations ordinance: Motion by commissioner Sladek, seconded by commissioner Hajer to pass the 2009 budget/appropriations ordinance, all in favor, motion passed, 4/0.
- C. CDBG Grant: The district has received the contract for the 2008/2009 CDBG grant.
- D. **Public Comment:** None.
- E. **Executive Session:** None
- F. **Adjournment:** Motion by Commissioner Avila, <sup>2nd</sup> Commissioner Sladek, 4/0, Time 7:46 p.m.