



Businesses & Non-Profits

8th Annual Fiesta Nuestras Raíces Saturday, August 19, 2017 - Noon to 9 pm

Business: \$100 fee

BDC Members: \$50 fee

Community Organizations: Free

***Non-Profits:** Free

This event in Berwyn, IL, will feature food vendors, crafters, and musical performances at 16th & Wesley Avenue. Don't delay, be a part of this favorite family event! Mail completed form below with your checks by **Friday, August 4, 2017** in order to reserve your space. Space is awarded on a first-come, first-serve basis. Space must be paid in full to be considered reserved.

Please see reverse for terms and conditions.

Fiesta Nuestras Raíces Business & Non-Profits

Contact Name: _____

Vendor/Company Name: _____

Address: _____

Phone Number: _____ Email: _____

Please describe all items and/or services you intend to sell or distribute at the event

- ☐ \$100 Business ☐ \$50 BDC Member ☐ FREE Community Organizations
☐ FREE Non-Profit *proof of non-profit status may be required
☐ Electricity (One plug-in) \$100 Fee

Enclosed is my check in the amount of _____, payable to the North Berwyn Park District.

Mail this portion of the form along with your payment to: North Berwyn Park District
1619 Wesley Avenue
Berwyn IL 60402

BOOTH VENDOR Terms & Conditions

1. Booth Size & Placement: Booth sizes are 10 feet by 10 feet. Vendors may purchase no more than two booth spaces. Vendors must provide their own tent, booth, tables, chairs and signage. Tents must be weighted down with 30 lb. weights. Vendor locations will be assigned by the NBPB and will be available prior to the show. We reserve the right to relocate a vendor when necessary, even after space has been assigned. In addition, the NBPB reserves the right to turn down and limit the number of vendors based on the nature of the services or products sold.

2. Exclusivity: The North Berwyn Park District does not grant or ensure the exclusive right of vendor to offer for sale any specific item(s) and reserves the right to disallow the sale of any items or services for any reason at the NBPB's full discretion.

3. Electrical Requirements: Electricity will be provided with a centralized generator with one plug-in for an additional charge of \$100 per plug-in, limit two. **Vendors may not bring their own generators.** Vendor must provide electrical/extension cords and must comply with all electrical codes and requirements. Every attempt will be made to ensure continued electrical service. However, the NBPB will not be held responsible for loss of sales or goods should circumstances beyond our control arise, vendor equipment be deemed faulty or vendor electrical needs exceed provisions named.

4. Set Up & Tear Down: Each vendor is responsible for setup, tear down and cleanup of booth space. **Setup time begins at 8:00 a.m. and must be completed by 10:00 a.m. on Saturday, August 19, 2017. For the safety of visitors, you will not be allowed to use any motorized vehicle on the premises after 10:00 a.m.** Tear down can take place after 7:00 pm, but no cars will be allowed on Wesley Avenue until Fiesta Nuestra Raices ends. Trash containers and centralized dumpsters will be available. Please make sure you bring your own trash bags if your booth will be generating a significant amount of garbage. **If you have boxes, please make sure you break them down and dispose of them. Your area should be clean before you leave, failure to do so could disqualify your business/organization from participating next year.**

5. Vendor releases and discharges, covenants not to sue and agrees to indemnify the NBPB and the City of Berwyn, and their officers, employees, agents, representatives and volunteers from any and all known or unknown damages, injuries, losses, judgments and/or claims from any cases whatsoever that arise in any way from the Event or this Application/Agreement, including attorneys' fees and costs incurred by the indemnified parties. NBPB reserves the right to cancel this agreement at any time without cause.

6. Violation by Vendor of any terms in this agreement or any specific event rules as set forth by the NBPB will render this contract void. NBPB may, at its discretion, require Vendor to immediately cease operation at the event, and remove all items and equipment, without reimbursement of any expenses or fees paid by Vendor. Vendor may not take down or remove items until after 7:00 pm.

7. Vendor must return this Application/Agreement to NBPB on/or before **Friday, August 4, 2017. No applications will be accepted after this date.**

By signing this agreement, vendor acknowledges and accepts all terms of this application which will be considered a legal contract between vendor and the North Berwyn Park District and therefore accepts all terms and conditions of this agreement.

Vendor's Signature

Date

Please sign and return this agreement to North Berwyn Park District no later than **Friday, August 4, 2017.**

Please make checks payable to:
North Berwyn Park District

Attention: Fiesta Nuestras Raices Vendor Agreement
1619 Wesley Avenue, Berwyn IL 60402 **Tel:** (708) 749-4900

