

Marengo Park District
Board of Commissioners
Regular Meeting Minutes
August 20, 2020

CALL TO ORDER

President Marty Mohr called the meeting to order at 6:30 PM

PLEDGE OF ALLEGIANCE

President Marty Mohr led the Pledge of Allegiance

ROLL CALL

Present this evening are President Marty Mohr; Vice President Josh Ruffner; Secretary Veronica Kearney; Treasurer Donnie Bottcher and Commissioner Steve Piorkowski. Also Present is Director Joe Vallez. Commissioner Piorkowski joined the meeting remotely in accordance with Governor Pritzker's Executive Order 2020-44, as amended.

APPROVAL OF AGENDA

Bottcher made a motion, seconded by Ruffner to approve the agenda as presented. The commissioners voted as follows:

Ayes: Bottcher, Kearney, Mohr, Piorkowski, Ruffner

Nays: 0

APPROVAL OF MINUTES

Bottcher made a motion, seconded by Ruffner to approve the minutes from the July 16, 2020 Regular meeting as presented. The commissioners voted as follows:

Ayes: Bottcher, Kearney, Mohr, Piorkowski, Ruffner

Nays: 0

CORRESPONDENCE

None

PUBLIC COMMENT

Terri Paulaski stated she would be sending an email for clarifications on missing items in the minutes.

FINANCIAL REPORT

Cash Disbursement/Warrant Listing – July, 2020 Bottcher made a motion, seconded by Piorkowski to approve the July 2020 warrant listing in the amount of \$17,436.72. The commissioners voted as follows:

Ayes: Bottcher, Kearney, Mohr, Piorkowski, Ruffner

Nays: 0

Payroll Report – July 2020 Piorkowski made a motion, seconded by Bottcher to approve payroll from July 2020 in the amount of \$9,659.58. The commissioners voted as follows:

Ayes: Bottcher, Kearney, Mohr, Piorkowski, Ruffner

Nays: 0

MANAGERS REPORT

1. **Covid-19:** The building continues to serve the public. The fitness center is welcoming patrons. The staff continues to work safely and promote safety. Rentals of facilities are open and will require limited numbers.
2. **COVID-19 Addendum:** The district has an addendum for facility use and rentals for adherence to Covid-19 guidelines.
3. **Classes:** Soccer, fitness, SWATA, dancing, PDO, seniors are working towards consistent, safe programming.
4. **SWATA:** The SWATA program had great participation, good program content and a respectable final show outside and following IDPH guidelines. The lids performed with masks on because of the need to be withing six feet of each other.
5. **Budget:** The budget was posted at the front desk in July.
6. **Playgrounds:** Playgrounds remain open, we will replace the sign at Doral Ridge, Ridge Park.

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7. **Community Center is open:**
Mon-Fri: 7:00 am – 7:30 pm
Saturday: 8:00 am – 1:00 pm
Sunday: Closed
8. **Room Rentals/Shelter Rentals:** Rooms downstairs are open for rentals. We'll start renting the nature center. Shelters are available for rental. Both facilities are available with limited numbers.
9. **Fitness Center:** The fitness center is open with limited hours and limited equipment available. Guidelines are posted. Reservation only with specific sessions defined. Equipment is cleaned after each session. The district will open the entire center with different area's being rotated to keep social distancing.
10. Trails are open.
11. **2020 Bond Issue:** The bond issue has been recalibrated with the extra capacity taken out and the number of \$2.5 million is very close to the expected final number. It is my recommendation to move forward with this restructured debt plan.
12. **Bond Underwriter Engagement:** It is my recommendation to utilize Bond Underwriting services if the district intends to move forward with the 2020A bond issue.
13. **Safety:** The district will continue to monitor the circumstances regarding Covid-19. We stand committed to the safety of all park patrons and staff.
14. **Payroll Comparison:**
February: \$12,286.16
March: \$12,509.91
April: \$10,989.58
May: \$12,791.10
June: \$9,373.83
July: \$9,659.58

NISRA

The building is still closed. All programs and activities are being run remotely.

UNFINISHED BUSINESS

Audit / Levy Correction: Joe is working with the auditors to get a letter written to correct the levy request to bring make it current.

COVID-19 / IEMA/ FEMA Reimbursements: Joe will continue to work with McHenry County to see if any funds are available.

NEW BUSINESS

Park District Rental Agreement COVID-19 Addendum: Joe presented an addendum, that was written up by District Counsel, to the Park District Rental Agreement that covers COVID-19 related risks, requirements and agreements. Joe recommended approval of this addendum until such time that it is no longer needed.

Mohr made a motion to approve the addendum as presented, seconded by Kearney. The commissioners voted as follows:

Ayes: Bottcher, Kearney, Mohr, Piorkowski, Ruffner

Nayes: 0

Annual Budget: Ruffner made a motion, seconded by Mohr to approve an Ordinance adopting a combined annual budget and appropriating such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Marengo Park District, McHenry County, Illinois for the Fiscal Year beginning May 2, 2020 and ending April 30, 2021, and specifying the objects and purposes for which such appropriations are made and the amount appropriated for each object or purpose. The commissioners voted as follows:

Ayes: Bottcher, Kearney, Mohr, Piorkowski, Ruffner

Nayes: 0

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Authorization of the Issuance of General Obligation Park Bonds:

Aaron Gold of Speer Financial presented information on the Authorization Ordinance. He indicated that this does not affect the levy and is specific to refunding the Series 2003B and 2012B bonds. Ruffner asked if there is a negative effect on the one-month delay in approving this and Gold indicated that the timing is right. After discussion, Mohr made a motion, seconded by Ruffner to approve an Ordinance authorizing the issuance of General Obligation Park Bonds (Alternative Revenue Source) of the District in an aggregate principal amount not to exceed \$2,500,000 for the refunding of certain outstanding alternative bonds and debt certificates of the District and paying expenses incident thereto. The commissioners voted as follows:

Ayes: Bottcher, Kearney, Mohr, Piorkowski, Ruffner

Nays: 0

General Obligation Park Bonds Underwriting Recommendation and Engagement Letter: Aaron Gold of Speer Financial discussed his firms review of 4 underwriting proposals that they received. After they're review, Speer is recommending that the Board engage Stifel, Nicolaus & Company, Inc. to perform underwriting associated with the upcoming bond refunding. Mohr made a motion, seconded by Bottcher to accept the recommendation of Speer and sign the Engagement Letter with Stifel, Nicolaus & Company, Inc. The commissioners voted as follows:

Ayes: Bottcher, Kearney, Mohr, Piorkowski, Ruffner

Nays: 0

REPORT FROM BOARD MEMBERS

Piorkowski would like to ensure we stay on top of the audit recommendations and inquired about the next audit for the 19-20 fiscal year.

ADJOURNMENT

Ruffner made a motion, seconded by Bottcher to adjourn the meeting at 7:28 PM. The motion carried on a roll call vote.

Respectfully Submitted by Veronica Kearney

Date Approved:
