

Marengo Park District  
Board of Commissioners  
Regular Meeting Minutes  
September 19, 2019

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**CALL TO ORDER**

President Marty Mohr called meeting at 6:00 PM

**PLEDGE OF ALLEGIANCE**

President Marty Mohr led the Pledge of Allegiance

**ROLL CALL**

Present this evening are President Marty Mohr; Vice President Steve Piorkowski; Secretary Veronica Kearney; Treasurer Donnie Bottcher and Commissioner Joshua Ruffner. Also Present Director Joe Vallez.

**APPROVAL OF AGENDA**

Bottcher made a motion, seconded by Piorkowski to approve the agenda as presented. The commissioners voted as follows:

Ayes: Mohr, Piorkowski, Ruffner, Kearney Bottcher

Nays: 0

**APPROVAL OF MINUTES**

Ruffner made a motion, seconded by Mohr to approve the minutes from the August 15, 2019 Regular meeting as presented. The commissioners voted as follows:

Ayes: Piorkowski, Bottcher, Mohr, Kearney, Ruffner

Nays: 0

**CORRESPONDENCE**

None

**PUBLIC COMMENT**

Dorothy (Dot) Rawling spoke regarding her interest in starting an art class at the Park District for all ages. Director Vallez will follow up with her regarding this.

**FINANCIAL REPORT**

*Cash Disbursement/Warrant Listing – August 2019* Kearney made a motion, seconded by Piorkowski to approve cash disbursement warrant listing in the amount of \$20,067.90. The commissioners voted as follows:

Ayes: Piorkowski, Mohr, Bottcher, Kearney, Ruffner

Nays: 0

*Payroll Report – August 2018* Mohr made a motion, seconded by Bottcher to approve payroll from June in the amount of \$12,230.69. The commissioners voted as follows:

Ayes: Bottcher, Kearney, Piorkowski, Ruffner, Mohr

Nays: 0

**MANAGERS REPORT**

*Little Indians:* Fliers have been distributed to the schools and the program has been published on Social Media. Registration is ongoing.

*Soccer:* The soccer program is ongoing. We purchased new nets to support this activity.

*Lawn Mower Repair:* An engine died in one of the zero-turn mowers and needs to be replaced. Approximately \$3,300 to repair.

*Job Posting:* Two jobs will be posted soon – Front Desk Supervisor and Assistant Maintenance Supervisor.

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---

**Audit:** The initial meeting went well. The audit has begun.

**Financial Software Options:** This will be addressed upon completion of the audit.

**IT Evaluation:** An estimate for IT hardware and security improvements was presented for \$13,472. The commissioners desired additional bids.

**Website Redesign:** Awaiting commissioner bios.

**Additional Programs Offerings:** Joe is looking to add additional programming in the area of Arts, Music, Tumbling, Dance and Fitness.

**Capital Request Update:** Joe will be heading to Springfield during the November veto session to keep track of our interests. Commissioners are welcome to join him.

**Water Park Show:** Joe will be attending the World Waterpark Show in Orlando, FL in October. He'll connect with vendors regarding our conceptual project.

**Bank Loan:** We are waiting on solid finance rates from Republic Bank. He will give First National a final opportunity to beat the rates. Prairie has declined the loan.

**Vandalism Update:** This case has been continued again.

#### **UNFINISHED BUSINESS**

**MasterPlan/Strategic Plan:** Mohr presented three dates for Committee of the Whole / Strategic Planning Meetings. Postcards will be placed around town and the dates will be publicized on Social Media. This will allow residents an opportunity to help develop the vision and future of the District.

**Personnel Manual:** The existing manual was reviewed by Piorkowski and Mohr. There remain some items that can be updated, but as written it serves its current purpose.

**Financial Accounting:** We will await the audit results to address.

**IT – ad hoc Committee:** Josh and Joe haven't gotten together with the local vendor due to their schedule.

#### **NEW BUSINESS**

**Park Tour Report:** Bottcher, Piorkowski and Mohr joined Steve Doyle for a tour of Indian Oaks Park and facility. There are a number of items that need to be addressed including preventative and continual maintenance. It was the consensus that there was not an existing list of urgent items, just several ongoing issues.

**Paddle the Kish:** Paddle the Kish Steering Committee has asked for participation from the Park District at their open house. Marty, Veronica and Joe will attend.

#### **REPORT FROM BOARD MEMBERS**

Mohr reported that the McHenry County Corrections Office supplied workers to paint the picnic tables and shelter buildings.

Kearney agreed to decorate the float for the Settler's Day Parade.

Mohr asked if we were doing the home decorating contest this year. Vallez will get it publicized.

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**ADJOURNMENT**

Ruffner made a motion, seconded by Mohr to adjourn the meeting at 7:25 PM. The motion carried on a roll call vote. The motion passed.

Respectfully Submitted by Veronica Kearney

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Date Approved:

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