

Marengo Park District  
Board of Commissioners  
Regular Meeting Minutes  
August 15, 2019

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**CALL TO ORDER**

President Marty Mohr called meeting at 6:00 PM

**PLEDGE OF ALLEGIANCE**

President Marty Mohr led the Pledge of Allegiance

**ROLL CALL**

Present this evening are President Marty Mohr; Vice President Steve Piorkowski; Secretary Veronica Kearney; Treasurer Donnie Bottcher and Commissioner Joshua Ruffner. Also Present Director Joe Vallez.

**APPROVAL OF AGENDA**

Kearney made a motion, seconded by Bottcher to approve the agenda as presented. The commissioners voted as follows:

Ayes: Bottcher, Mohr, Piorkowski, Ruffner, Kearney

Nays: 0

**APPROVAL OF MINUTES**

Ruffner made a motion, seconded by Piorkowski to approve the minutes from the July 18, 2019 Regular meeting as presented. The commissioners voted as follows:

Ayes: Piorkowski, Mohr, Bottcher, Kearney, Ruffner

Nays: 0

Piorkowski made a motion, seconded by Mohr to approve the minutes from the July 29, 2019 Special Meeting as presented. The commissioners voted as follows:

Ayes: Mohr, Bottcher, Ruffner, Piorkowski

Nays: 0

Abstain: Kearney

**CORRESPONDENCE**

A notice was received from Republic Bank regarding the receipt of dedicated funds from McHenry County that are held for payment of outstanding Bonds.

**PUBLIC COMMENT**

None

**FINANCIAL REPORT**

*Cash Disbursement/Warrant Listing – July 2019* Kearney made a motion, seconded by Piorkowski to approve cash disbursement warrant listing in the amount of \$33,111.26. The commissioners voted as follows:

*Payroll Report – July 2018* Bottcher made a motion, seconded by Kearney to approve payroll from June in the amount of \$14,064.32. The commissioners voted as follows:

Ayes: Kearney, Mohr, Piorkowski, Ruffner, Bottcher

Nays: 0

**MANAGERS REPORT**

*HVAC:* Continuing to have issues with the multiple units in the building. At this time units are being repaired as needed. Typical repair is a minimum of \$1,000.00

Shelter #2 is in need of a new roof. The commissioners discussed repair vs. replacement with a metal roof. Joe and Steve will seek estimates for the new roof to present to the Board.

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The auditing firm of Lauterback & Amen will be scheduling a meeting to discuss their services, financial reporting and software recommendations. Joe would like President Mohr and Treasurer Bottcher to attend and will schedule accordingly. Lauterback & Amen has adjusted their contract so we are not tied into any term. This has been accepted and signed.

**Marengo Union Girls Softball Tournament:** The event went well there were 9 teams. The total raised has not been determined but will be reported at a future meeting.

**Bank Loan:** In an attempt to restructure the existing "First National" unsecured loan, we received a rate of 4.4% from First National, 4.3% from Republic Bank and Prairie Community Bank indicated they would not bid on the restructure. The Board directed director Vallez to restructure the loan as previously discussed at the best interest rate available.

**Nature Center Painting:** We are on the schedule with Dan Bowers in October, 2019 for the painting project.

**Settlers Day:** We will be having a float in the parade and will be looking for volunteers to help.

**Little Indians:** Will be starting in the fall and continue through winter/spring. This program historically brings an average of 300 participants. Registration is now open. Ruffner presented a report obtained from front desk staff that showed registration may be lower this year. He suggested better marketing of the program to ensure all families of the district are aware of our offerings. The website and Facebook can be used for this.

**Illinois Department of Natural Resources:** Director Vallez will be meeting with the legislative staffer representing the Director of IDNR in regards to the issues the Park District has with a previous HUD Grant that was managed by IDNR.

**Check signing:** Director Vallez requested that we get on a schedule to sign checks twice a month to avoid potential late fees and interest charges. Bottcher and Mohr will schedule this.

#### **UNFINISHED BUSINESS**

**MasterPlan/Strategic Plan:** The commissioners discussed the need to get going on the strategic plan and the desire to obtain feedback from residents from the District before handing the project off to a consulting firm. Commissioner Ruffner explained that there are multiple parents of soccer participants that are willing to help develop and grow their respective program. President Mohr asked the Board if they'd be willing to have a 2<sup>nd</sup> meeting a month as a Committee of the Whole meeting with public participation. The consensus of the Board was that would be a good idea for the next 3 months to gauge community interest. Mohr will develop a proposed schedule at the next meeting.

**Personnel Manual :** Joe provided a copy of the current operating personnel manual. Mohr will distribute electronically to all board members. Piorkowski and Mohr will work together to make recommendations to the Board.

**IT:** Ruffner advised that the IT Service Provider he was talking to was on vacation, so no recommendation or review is available at this time.

#### **NEW BUSINESS**

None

#### **REPORT FROM BOARD MEMBERS**

None

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**ADJOURNMENT**

Kearney made a motion, seconded by Ruffner to adjourn the meeting at 6:58 PM. The motion carried on a roll call vote. The motion passed.

Respectfully Submitted by Veronica Kearney

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Date Approved:

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