

Marengo Park District  
Board of Commissioners  
Regular Meeting Minutes  
June 20, 2019

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**CALL TO ORDER**

President Marty Mohr called meeting at 6:00 PM

**PLEDGE OF ALLEGIANCE**

President Marty Mohr led the Pledge of Allegiance

**ROLL CALL**

Present this evening are President Marty Mohr; Vice President Steve Pierkowski; Secretary Veronica Kearney; Treasurer Donnie Botcher. Also Present is Director Joe Vallez.

**APPROVAL OF AGENDA**

Botcher made a motion, seconded by Mohr to approve the agenda as presented. The commissioners voted as follows:

Ayes: Mohr, Pierkowski, Botcher, Kearney

Nays: 0

**APPROVAL OF MINUTES**

- a. Kearney made a motion, seconded by Pierkowski to approve the minutes from the May 16<sup>th</sup> regular meeting as presented. The commissioners voted as follows:

Ayes: Pierkowski, Botcher, Mohr, Kearney

Nays: 0

- b. Botcher made a motion, seconded by Pierkowski to approve the minutes from the June 4<sup>th</sup> special meeting as presented. The commissioners voted as follows:

Ayes: Pierkowski, Mohr, Kearney, Botcher

Nays: 0

- c. Kearney made a motion, seconded by Botcher to approve the minutes from the June 11<sup>th</sup> Special meeting as presented. The commissioners voted as follows:

Ayes: Botcher, Mohr, Pierkowski, Kearney

Nays: 0

**CORRESPONDENCE**

Director Vallez shared an update on Springfield and the status of Governor Pritzker's Capital Plan. He also shared an application for Settlers Day Parade and the lease agreement with Parent's Day Out (PDO) was reviewed by legal. The lease agreement has been signed by the Park District.

**PUBLIC COMMENT**

None

**PRESENTATION**

- a. Speer Financial gave a presentation on existing bonds and the proposed restructuring of the upcoming bond.  
b. Eder and Casella gave a presentation on their recent IT and security evaluation.

**FINANCIAL REPORT**

*Cash Disbursement/Warrant Listing – April 2019* Mohr made a motion, seconded by Botcher to approve cash disbursement/warrant listing from April in the amount of \$56,363.18. The commissioners voted as follows:

Ayes: Botcher, Pierkowski, Kearney, Mohr

Nays: 0

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**Payroll Report – April 2019** Mohr made a motion, seconded by Bottcher to approve payroll from April in the amount of \$14,310.82. The commissioners voted as follows:

Ayes: Bottcher, Pierkowski, Kearney, Mohr  
Nays: 0

**Cash Disbursement/Warrant Listing – May 2019** Bottcher made a motion, seconded by Kearney to approve cash disbursement/warrant listing from May in the amount of \$31,361.69. The commissioners voted as follows:

Ayes: Kearney, Pierkowski, Mohr, Bottcher  
Nays: 0

**Payroll Report – May 2019** Mohr made a motion, seconded by Bottcher to approve payroll from May in the amount of \$14,439.38. The commissioners voted as follows:

Ayes: Bottcher, Pierkowski, Kearney, Mohr  
Nays: 0

### MANAGERS REPORT

**SWATA:** Beauty and the Beast preparations are ongoing. NISRA provides an assistant to help participants with special needs.

**Field vandalism:** The criminal case has been continued.

### NISRA

No meeting this month

### UNFINISHED BUSINESS

**Master Plan/Strategic Plan:** Tabled

**Capital Grants:** Joe has sent a letter to Senator Craig Wilcox regarding a capital project to replace the pool with a zero-depth water park.

**Fitness Center Improvements:** No action at this time

**Accounting Transition:** The board gave direction to proceed with the contract with Eder & Casella to provide “turn-key” accounting functions as approved in November, 2018

**PDO Lease Agreement:** The lease agreement was signed

### NEW BUSINESS

**Appointment of Commissioner:** Mohr made a motion, seconded by Bottcher to appoint Joshua Ruffner to the vacant commissioner seat with a term expiring in 2021. The commissioners voted as follows:

Ayes: Bottcher, Pierkowski, Kearney, Mohr  
Nays: 0

**Oath of Office:** Secretary Kearney administered the Oath of Office to Joshua Ruffner and Commissioner Ruffner joined the Board of Commissioners.

**Freedom of Information Officer:** Mohr made a motion, seconded by Bottcher to appoint Joshua Ruffner as the Freedom of Information Officer for the Marengo Park District. The commissioners voted as follows:

Ayes: Bottcher, Pierkowski, Kearney, Mohr, Ruffner  
Nays: 0

**Financial Reports:** Vice President Pierkowski presented an explanation of simple accounting reports that should be used to simplify financial activities. President Mohr asked that Director Vallez provide these reports to Eder & Casella as part of their reporting requirements.

**First National Bank Loan:** Director Vallez reported that the unsecured loan is eligible to be refinanced. Bottcher and Mohr discussed their desire to have an end-date to pay off the loan. Bottcher made a motion, seconded by Mohr to have the Director and President discuss the loan with various banks to secure the best option for the district with the goal of paying to loan off. The commissioners voted as follows:

Ayes: Mohr, Pierkowski, Ruffner, Kearney, Bottcher  
Nays: 0

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**Stump Removal:** Director Vallez will work with Staff to secure quotes for the removal of several stumps within the Indian Oaks Park property.

**Grills:** Director Vallez will work with Staff to obtain best pricing for grills for installation at Indian Oaks and Renwick Parks.

**Annexation of Certain Properties:** Mohr reported that some of the recent City of Marengo annexations are contingent upon their respective planned use.

**Park District Committees:** Mohr presented an option of committees to assist the Director and Board in establishing personnel policies, building and grounds improvement, strategic goals and implementation. There was no board action taken.

#### **EXECUTIVE SESSION**

Motion by Mohr, seconded by Bottcher to adjourn the meeting and enter into executive session at 8:11PM. The commissioners voted as follows:

Ayes: Bottcher, Pierkowski, Ruffner, Kearney, Mohr

Nays: 0

#### **ROLL CALL FOLLOWING EXECUTIVE SESSION**

Present at 8:39 PM are President Mohr, Vice President Pierkowski, Treasurer Bottcher, Secretary Kearney and Commissioner Ruffner.

#### **REPORT FROM BOARD MEMBERS**

None

#### **ADJOURNMENT**

Motion by Ruffner, seconded by Bottcher to adjourn the meeting at 8:41pm. The commissioners voted as follows:

Ayes: Bottcher, Pierkowski, Kearney, Mohr, Ruffner

Nays: 0

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Respectfully Submitted by Veronica Kearney

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Date Approved