

MARENGO PARK DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING: March 2019
March 13, 2019 6:00 pm

- I. **Call To Order:** President Terri Paulauski called meeting to order at 6:00 PM
- II. **Pledge of Allegiance:**
- III. **Roll Call:** Jeff Lindstrom-present, Steve Piorkowski-present, Terri Paulauski-present, Nicole Hamilton-absent. Staff – Joe Vallez present
- IV. **Corrections/Additions/Approval of Agenda:** BOARD ACTION; Agenda: motion to accept the agenda. Terri Paulauski motion; Steve Piorkowski seconded; motion passed.
- V. **Approval of Minutes:** Approval of February Regular Meeting minutes, held February 21, 2019 BOARD ACTION- Terri Paulauski moved to approve; Steve Piorkowski second; motion passed.
- VI. **Correspondence:**
 - A. Legislative Conference information and date; May 1, 2019.
 - B. Fitness equipment proposals. Joe Vallez to provide Board with fitness membership use numbers.
 - C. Dawn Burke’s resume
 - D. Little Indians Flyer
- VII. **Public Comment:** No Public in attendance
- VIII. **Financial Report:**
 - A. Cash Disbursements/Warrant Listing for February 2019: \$18,457.47; Joe Vallez to look into Road Ranger vendor listing and if it is still valid as per Steve Piorkowski request. BOARD ACTION - Terri Paulauski made a motion to approve the warrant listing in the amount of \$18,457.47; Steve Piorkowski seconded the motion. Lindstrom-yes, Piorkowski-yes, Paulauski-yes; motion passed.
 - B. Payroll, \$13,754.57 for February 2019; BOARD ACTION- Terri Paulauski made a motion to approve the payroll for January 2019 in the amount of \$13,754.47. Jeff Lindstrom seconded the motion. Lindstrom-yes, Piorkowski-yes, Paulauski-yes; motion passed.
 - C. Accounting Proposal; Joe presented cost proposal (approx. \$38,000) to contract with Eder Casella to assume all financial duties, including accounts payable, payroll, reconciliations, levy preparation, annual estimates of revenue, year-end accruals, audit preparation, annual reports and vendor records. BOARD ACTION; Terri Paulauski made a motion for conditional approval of Eder Casella’s proposal as presented; pending the approval of legal counsel. Jeff Lindstrom seconded the motion. Lindstrom-yes, Piorkowski-yes, Paulauski-yes; motion passed. If approved by legal counsel, the contract would begin with the new fiscal year, May 1, 2019.

- IX. **Staff Reports:**
 - A. Manager Report: See attached.
 - B. Joe Vallez shared with the Board, Dawn Burke's hours she will be working.
 - C. Dr. Seuss Reading Party still in need of volunteer readers.
 - D. P.D.O. agreement: Joe Vallez shared that he has received no reply from P.D.O. regarding MPD's request regarding rental rates.
 - E. Eder Casella to review and assess District IT and provide recommendations.
- X. **NISRA:** No new business.
- XI. **Unfinished Business:**
 - A. Master Plan/Strategic Plan: Board to prioritize Capital Projects list provided. Commissioner Workshops rescheduled to March 23 at 8:00am. Joe Vallez to post agenda.
 - B. Grants: OSLAD grants have been released, PARK grants expected soon.
- XII. **New Business:**
 - A. Joe Vallez evaluation: Terri Paulauski to set up review.
- XIII. **Adjournment:** At 6:56 PM Jeff Lindstrom made a motion to adjourn the meeting. Steve Piorkowski seconded the motion. Meeting was adjourned.

Respectfully submitted by Jeff Lindstrom