

MARENGO PARK DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING: February 2019
February 21, 2019 6:00 pm

- I. **Call To Order:** President Terri Paulauski called meeting to order at 6:06 PM
- II. **Pledge of Allegiance:**
- III. **Roll Call:** Jeff Lindstrom-present, Steve Piorkowski-present, Terri Paulauski-present, Nicole Hamilton-absent. Staff – Joe Vallez present
- IV. **Corrections/Additions/Approval of Agenda:** BOARD ACTION; Agenda: motion to accept the agenda. Terri Paulauski motion; Jeff Lindstrom seconded; motion passed.
- V. **Approval of Minutes:** Approval of January Regular Meeting minutes, held February 7, 2019 BOARD ACTION- Jeff Lindstrom moved to approve; Steve Piorkowski second; motion passed.
- VI. **Correspondence:** Nothing to report
- VII. **Public Comment:**
 - A. Mary Foote; Park District information on programing difficult to find on-line.
 - B. Marty Mohr; Complemented the Park District on a successful Sweetheart dance.
- VIII. **Financial Report:**
 - A. Cash Disbursements/Warrant Listing for January 2019: \$29,364.13; BOARD ACTION - Terri Paulauski made a motion to approve the warrant listing in the amount of \$29,364.13; Steve Piorkowski seconded the motion. Lindstrom-yes, Piorkowski-yes, Paulauski-yes; motion passed.
 - B. Payroll, \$13,166.82 for January 2019; BOARD ACTION- Terri Paulauski made a motion to approve the payroll for January 2019 in the amount of \$13,166.82. Steve Piorkowski seconded the motion. Lindstrom-yes, Piorkowski-yes, Paulauski-yes; motion passed.
 - C. Joe Vallez presented preliminary costs to contract with Eder Casella to assume all financial duties, including accounts payable, payroll, reconciliations, levy preparation, annual estimates of revenue, year-end accruals, audit preparation, annual reports and vendor records. Joe Vallez to finalize costs and put on March agenda for approval. If approved, contract would begin with the new fiscal year, May 1, 2019. Steve Piorkowski voiced his approval for the contract as something the PD needs to do to become compliant with financial practices required.
- IX. **Staff Reports:**
 - A. Manager Report: See attached.
 - B. Board discussed digital vs. paper for the distribution of the monthly PD newsletter.
 - C. Joe Vallez to interview for open position of Front Desk Supervisor.
 - D. P.D.O. agreement: PDO informed the PD, that the extra room for food prep would not be needed. Joe Vallez to discuss with PDO rental agreement and retuning to the agreed timeline for monthly increase.
 - E. Sweetheart Ball: Very positive response. 92 participants including 12 walk-ins.

- F. Joe Vallez investigating fitness equipment replacements with Direct Fitness and Matrix equipment. To report back to Board in March.
- G. Board reviewed Summer 2019 schedule of Events and was in favor of moving forward with it.
- H. Eder Casella to review and assess District IT and provide recommendations.
- X. **NISRA:**
 - A. NISRA fundraising event scheduled for July. Joe Vallez to keep Board updated.
- XI. **Unfinished Business:**
 - A. Master Plan/Strategic Plan: Board to prioritize Capital Projects list provided. Joe Vallez to schedule Commissioner Workshops to continue the discussion. Anticipated new Commissioners will be invited to participate.
 - B. Joe Vallez informed the Board that until the IDNR has a Director in place, little can be done regarding the MPD placement on the “No Grant” list at this time.
- XII. **New Business:**
 - A. Regular March Board meeting rescheduled. BOARD ACTION- Jeff Lindstrom made motion to approve rescheduling the Regular March meeting date to March 13, 2019 at 6:00pm. Terri Paulauski second; motion passed.
- XIII. **Adjournment:** At 7:11 PM Terri Paulauski made a motion to adjourn the meeting. Jeff Lindstrom seconded the motion. Meeting was adjourned.

Respectfully submitted by Jeff Lindstrom