

### **Collection Instruction – JW Logistics & Warehousing Ltd.**

Megasteel will provide a unique reference number that must be given to the driver to authorise the collection.

The driver must give the unique reference number (in full) to the reception in the warehouse in order to collect the coils.

The driver must also provide the name of the customer, geographical area and the details of the load to be collected.

Without these details the collection will be refused.

Collection address and contact details are as follows:

JW Logistics & Warehousing Ltd.

Building 45

Bentwaters Parks

Rendlesham

**Woodbridge**

Suffolk

IP12 2TW

**\*\*24 hours Advance Notice is required\*\***

Contact is Wayne Hockley

Email: [wayne@jwwarehousing.co.uk](mailto:wayne@jwwarehousing.co.uk)

Late arrival for collection will not be permitted.

All of our Warehouses operate a strict **NO SMOKING** policy anywhere on the site – (including inside the driver's cab)

It is a requirement for drivers collecting goods to wear high visibility jacket/vest & safety shoes/boots.

Drivers reporting without this equipment will be refused entry to the site.